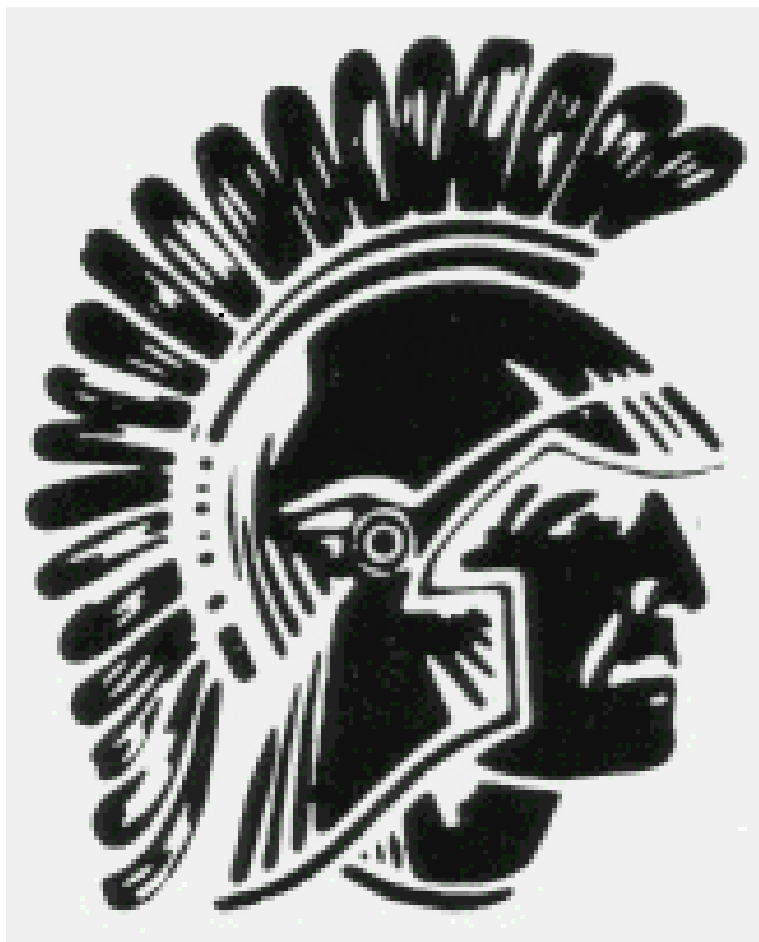


# ***ACTIVITIES HANDBOOK***



***STUDENTS, PARENTS, & SPECTATORS***  
***BARNESVILLE HIGH SCHOOL***  
(REVISED February 24, 2023)

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## ***SCHOOL BOARD PHILOSOPHY***

*The Board of Education of Independent School District Number 146 welcomes each individual into the educational program as he or she is, provides a stimulating learning environment, and offers opportunities designed to promote behavioral changes that affect continuing adjustment to life.*

*Practical application of this philosophy requires the school district to provide each individual the opportunity to develop mentally, physically, emotionally, and morally. Furthermore, the Board of Education provides the plans, tools, and facilities to implement this philosophy.*

## ***SCHOOL DISTRICT MISSION STATEMENT***

*Barnesville Public Schools, in partnership with families and the community, strives to develop responsible students by promoting academics, arts, and athletics, offering challenging programs in an innovative environment.*

## ***DISTRICT GOALS***

1. Develop lifelong learners in an atmosphere of mutual respect and trust.
2. Improve educational achievement by establishing clear standards, measuring performance, assisting educators and increasing opportunities for lifelong learning in an ever-changing society.
3. Promote school spirit and enthusiasm so that all students, staff, and residents of the District feel connected and proud.

# ***INDEPENDENT SCHOOL DISTRICT 146***

## **BOARD OF EDUCATION**

CRYSTAL HENDERSON    ANDREW MAIER    JACOB THOMPSON    MARLA FIELD  
DION BREDMAN        RYAN LINDBOM        DAVE HERBRANSON

## **ADMINISTRATION**

DR. JON ELLERBUSCH	SUPERINTENDENT
TODD HENRICKSON	K-6 PRINCIPAL
BRYAN STRAND	7 - 12 PRINCIPAL
AARON SCHINDLER	ACTIVITIES DIRECTOR
	COMMUNITY ED COORDINATOR

## **SECRETARIES / OFFICE STAFF**

BROOKE FRADET	ADMINISTRATIVE SECRETARY
TAMMY MAESSE	ELEMENTARY SECRETARY
KARI WILSON	ELEMENTARY SECRETARY
SHELLY KRUEGER	HIGH SCHOOL SECRETARY
MELISSA SOSSA	HIGH SCHOOL SECRETARY
CHRIS ELLEFSON	COMMUNITY ED
JODI SAMUELSON	FINANCE OFFICER

## **SCHOOL OFFICES**

**ELEMENTARY SCHOOL OFFICE**  
PO BOX 189  
BARNESVILLE MN 56514  
(218) 354-2300  
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**HIGH SCHOOL OFFICE**  
PO BOX 189  
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**DISTRICT OFFICE**  
PO BOX 189  
BARNESVILLE MN 56514  
(218) 354-2217  
(218) 354-7260 Fax

## BARNESVILLE HIGH SCHOOL - ACTIVITIES STAFF

ACTIVITY	POSITION	NAME
Band	Director	Erick Knudson
Choir	Director	Jennifer Gylland

### FALL ACTIVITIES

Musical	Director	Alissa Nibbe
Musical	Director	Sarah Leach
Football	Head Coach	Bryan Strand
	Assistant	Phil Trowbridge
	JV	Nathan Strand
	9 <sup>th</sup>	Jacob Grosz
	8 <sup>th</sup>	Nick Paur
		7 <sup>th</sup> Scott
Amundson		
	JH Assistant	Tracy Hinsz
Volleyball	Head Coach	Megan Askegaard
	JV	Taylor Anderson
	B-Team	Maizey Gilbert
	9 <sup>th</sup>	Madison Haman
	8 <sup>th</sup>	Janet Rasmussen
	7 <sup>th</sup>	Kailee Strand/George Haj

### WINTER ACTIVITIES

Wrestling	Head Coach	Zach Anderson
	Assistant	Jeff Titus
	9 <sup>th</sup> / JH	Rylee Anderson
Girls Basketball	Head Coach	Ryan Bomstad
	Assistant	Alli Honrud
	9 <sup>th</sup>	Nycole Mouritsen
	8 <sup>th</sup>	George Haj
	7 <sup>th</sup>	Lexi Bolgrean
Boys Basketball	Head Coach	Matt Askegaard
	Assistant	Jenson Beachy
	9 <sup>th</sup>	Adam Tonsfeldt
	8 <sup>th</sup>	Jacob Grosz
	7 <sup>th</sup>	Sam Olson
One Act Play	Director	Alissa Nibbe

### SPRING ACTIVITIES

Visual Arts	Director	Heidi Smith
Girls Golf	Head Coach	George Haj
Boys Golf	Head Coach	Matt Askegaard
	JH Boys & Girls Golf	Jed Johnson

Softball	Head Coach	Aaron Schindler
	Assistant	Nikki Gregg
	JH/JV	Nycole Mouritsen
Baseball	Head Coach	Stacy Martz
	Assistant	Nathan Strand
	Junior High	Jacob Grosz
Girls Track	Head Coach	Mike Schaub
	Assistant	Jack Schaub
Boys Track	Head Coach	Maizey Berg
	Assistant	Nick Paur
Clay Target	Head Coach	Corey Stuvland
Fishing League	Head Coach	Casey Ehlert
	Assistant Coach	Alison Willers

## **COMPETITIVE SECTION ASSIGNMENTS**

VOLLEYBALL	8AA
FOOTBALL	8AA
GIRLS BASKETBALL	8AA
BOYS BASKETBALL	8AA
WRESTLING	8A
BOYS TRACK	6A
GIRLS TRACK	6A
BOYS GOLF	8AA
GIRLS GOLF	8AA
BASEBALL	8AA
SOFTBALL	8AA
MUSIC	6A
SPEECH	6A
ONE-ACT PLAY	6A
VISUAL ARTS	6A

## **CONFERENCE ASSIGNMENTS**

### **HEART O' LAKES CONFERENCE**

VOLLEYBALL, BASKETBALL, WRESTLING, TRACK,  
BASEBALL, SOFTBALL & GOLF

**MIDWEST DISTRICT - WHITE  
FOOTBALL**

***A PRIVILEGE:***

***Participation in Interscholastic Activities***

*Progressive educators have long acknowledged that a student's participation in interscholastic athletics is a privilege. A student earns the right to represent his or her school in such a program, just as any individual earns the privilege to represent a credible organization.*

*Interscholastic programs are voluntary. No student is obligated to take part in any interscholastic activity. Participation is not required for graduation or for college entrance. Those who participate must give extra effort and put in additional time. In this respect, preparation for and participation in interscholastic athletics differs from intramurals.*

*Because high school interscholastics are voluntary and because those participating represent the student body, mandatory standards of conduct are set. These standards are of the highest level, particularly in the areas of academic requirements, school-citizenship, and sportsmanship. The dignity of the school program is reflected through interscholastic athletics. Participants must conduct themselves in a manner that is above question.*

*Because representing a school in athletics is a privilege, the school possesses the authority to revoke the privilege when a student does not conduct himself or herself in an acceptable manner. The responsibility for proper conduct exists not only in the competitive arena, but also at school and in public. As a member of a school team, the student brings attention not only to himself or herself, but also to the student body and the school itself. School authorities reserve the right to revoke the privilege of participation for students who do not follow the rules of the Minnesota State High School League, the rules of Barnesville High School, and the rules established by the activity coaches.*

**LETTER TO PARENTS**

We are very happy your son/daughter has chosen to take part in one of our athletic programs. We feel our squads have a lot to offer your child and that your child will become a better person for having taken part in our programs.

As part of our programs, we feel your child has a responsibility to be the very best representative he/she can possibly be to our school and community.

Athletics are a part of our total educational system. We on the athletic staff believe that this part of the system can play a leading role in your son/daughter's education. We feel that all students should grow mentally, morally, and physically.

Mentally, we encourage your sons and daughters to do the very best in the classroom as they possibly can. Our coaches will stress their students are always to keep up in the schoolwork or risk losing the privilege of taking part in athletics. They will work closely with the regular teachers toward this goal of academics first, athletics second. Our student handbook and activity guidelines are written with this goal in mind.

Morally, we encourage your sons to be gentlemen, and your daughters to be ladies at all times. We and the MSHSL do not permit smoking, drinking, or other forms of intemperate living. Neither do we condone or accept behavior, which is illegal, immoral, or inappropriate. We encourage students to be honest, responsible, and accountable for their actions. All of these issues help to develop students of character and integrity.

Physically, we will try to teach them a new confidence and encourage them to be the best they can be. It is our belief regular sleeping hours, good personal hygiene practices, and proper nutrition are important to a growing youth and to their fullest level of performance. We sincerely hope you will help in this training. When they meet and compete each day with their teammates on a physical or competitive basis, they soon acquire the confidence and courage needed to do their best.

When problems or concerns come up concerning your child in a particular activity, we would like you to follow the ***procedures for Dealing with Conflicts***. Our coaches are concerned about your sons and daughters, and are doing the best they are capable of doing with your child's interests in mind.

If after meeting with the coach or coaches you feel you want to pursue the matter to a higher level, your next step would be the Athletic Director, followed by the Principal, Superintendent, and lastly, the School Board.

## **Barnesville High School Student Expectations**

The chance to participate in athletics is available to all students in Barnesville High School. This privilege and honor carries with it a responsibility to the community, school, faculty, and student body the students represent.



So that the standards and ideals of Barnesville High School will be upheld and enforced uniformly, the following rules have been established and must be familiar to all coaches and students in the activities programs at Barnesville High School.

1. The Minnesota State High School League Rules shall be enforced.
2. Students will be encouraged to dress and groom in a manner that reflects appropriately on the school, community, and themselves.
3. Students shall accept the decisions of the officials made during activities. Questions should be brought up in the proper manner by either the coach or appointed captains.
4. Students shall not use profanity in practice, games, or any activities in which the students represent the school.
5. Students shall respect the property of others. Any Barnesville student stealing or damaging property in Barnesville or on road trips including any stops made while traveling is in violation of the Student Code of Responsibilities. The coaches must make it a point to check all locker rooms used and to supervise at all stops.
6. Students are financially responsible for equipment checked out to them during their seasons.
7. Students may be allowed to practice while under suspension for violations of rules at the discretion of the coaches and A.D. A student **cannot** practice or take part or attend a contest or practice if he/she is suspended from school for any reason.
8. All students are expected to work to their capabilities academically. Any teacher has the right and responsibility to keep a student from attending a contest during school time if they feel the trip will hurt the student in the classroom.
9. **ACTIVITY FEES**...A participation fee is charged for the following activities:
  - a. 7<sup>th</sup> and 8<sup>th</sup> Graders \$50.00 per activity
  - b. 9<sup>th</sup> – 12<sup>th</sup> Graders \$75.00 per activity
    - i. Change of Pace \$50.00
    - ii. Jazz Band \$50.00
    - iii. Knowledge Bowl \$50.00
    - iv. Musical \$50.00
    - v. One Act Play \$50.00
    - vi. Esports \$50.00
  - c. The guidelines are as follows:
    - i. **Student Max:**
      1. **Junior High (7<sup>th</sup> & 8<sup>th</sup>) No Student Max**
      2. **Varsity (9<sup>th</sup> – 12<sup>th</sup>) \$200.00**
    - ii. **Family Max - \$350.00**
    - iii. The fee will be collected by the supervisor/coach for each activity or can be paid in the high school office.
    - iv. The fee must be paid before the first contest in the activity or the student will not be allowed to take part or to practice after that time until the fee is paid.

- v. The student will receive a receipt and the record of payment will be kept in the high school office.

#### 10. ACTIVITY PRICES:

- a. Athletic Events
  - i. Adult \$6.00
  - ii. Student \$4.00
  - iii. Senior Citizen (65) Free
- b. Season Pass
  - i. Adult \$55.00
  - ii. Student \$35.00
  - iii. Senior Citizen (65) Free
- c. No Charge for music concerts

- 11. Locker room-valuable/upkeep/etc....while taking part in school activities, you are expected to help with the upkeep of our locker room and facilities you use. This means when you are done for the day, you will pick up your things and see that they are put away in the proper place. You are responsible for your valuables and are not to leave money, watches, shoes, or other items out. You are issued locks, and should keep all of your valuables locked up. You are also expected to keep other schools' facilities clean and in order while on road trips.
- 12. Bus behavior...while riding to and from events, you are to behave on the bus. The supervisor has the right and responsibility to see that the students are reasonably quiet and do not interfere with the driver's concentration or ability to provide a safe bus.
- 13. Students are expected to take the school provided transportation to and from the activities unless their parents make personal contact with the supervisor in charge. The only persons they may ride with are PARENTS. A violation of this rule will make that student ineligible for participation in the next contest, and may result in suspension from the team if it continues to be a problem.
- 14. Participation:
  - a. Coaches in Grades 7-8 are to place participation of all students above all other considerations in their contests. It is fun to win, but at these levels, it is the philosophy of the Board of Education that each child's chance to play is more important than winning. If a coach knows that a child will not play because of any reason, then that child should not dress in game uniform.
    - i. At tournaments for these levels, the coaches should use their discretion as to who plays and how much. If the decision to win is important for the tournament, then the coaches should discuss this with the team members so they are aware of this in advance.
  - b. Grades 9 - 12...students in activities at these levels are part of the 9<sup>th</sup> Grade, B-Team, Junior Varsity, and/or Varsity Programs. The players at these levels

have worked hard in their training and will have a much more competitive level of participation. Students ***are not*** guaranteed playing time. Every effort will be made by the coach to ***keep*** players at these levels so they remain a part of the team. The students must realize they are contributing to the team by their continued hard work in practice and, in many ways, that is as important to the team as playing time itself.

***These guidelines are minimum rules and expectations required of all students for participation in activities. Additional rules may be added by the coaches of the activities, assuming those rules are not unreasonable in nature. Appeals of such rules may be made to the Activities Director and High School Principal who will render a decision.***

## **GENERAL ACTIVITY POLICIES**

Barnesville High School offers a wide variety of co-curricular and extra-curricular activities. The opportunity to participate in interscholastic and other school-sponsored activities is available to all students in Barnesville High School. Programs and activities are offered in academic, fine arts, performing arts, athletic events, and competitions. These activities include athletics, band and choir contests, and speech, as well as other events. The privilege and honor of activity participation carries with it a responsibility to properly represent the community, school, faculty, and student body of Barnesville.

Barnesville High School participates in the Minnesota State High School League, the Minnesota Academic Excellence Foundation, the National Forensic League, the National Future Farmers of America program, and a variety of other activities. The High School follows the guidelines and policies set forth in each of these organizations. To obtain a copy of the MSHSL activity guidelines and policies, see your coach, supervisor, or the high school office for information.

## **CONDUCT RULES OF BARNESVILLE HIGH SCHOOL STUDENTS**

### **I. STUDENT CODE OF RESPONSIBILITIES:**

- A. Students participating in school-sponsored activities are expected to abide by the Code of Responsibilities set forth by the Minnesota State High School League and the Barnesville Public Schools. The code includes the following commitments:
  - i. I will respect the rights and beliefs of others and will treat others with courtesy and consideration.
  - ii. I will be fully responsible for my own actions and the consequences of my actions.
  - iii. I will respect the property of others.
  - iv. I will respect and obey the rules of my school and the laws of my community, state, and country.
  - v. I will show respect to those who are responsible for enforcing the rules of my school and the laws of my community, state, and country.
- B. A student who is under penalty of exclusion, expulsion, or suspension or whose character or conduct violates the Student Code of Responsibilities is not in good

standing and is ineligible for participation for a period of time as determined by the principal. The guidelines adopted by Barnesville High School recommend periods of ineligibility as follows (although all are subject to the determination of the building principal):

- |                     |                                  |
|---------------------|----------------------------------|
| * First violation:  | Suspension for two games/event   |
| * Second violation: | Suspension for four games/events |
| * Third violation:  | Removal from team or activity    |

## II. APPLICATION OF THE RULES:

- A. The rules will apply to all students at Barnesville Schools will be the MSHSL regulations and all of the locally adopted rules that exceed the rules of the MSHSL. These regulations will apply uniformly to all MSHSL activities and extra-curricular performances of any type offered at Barnesville School for grades 7-12.
- B. All students being considered for ***Homecoming or Snowball*** Candidates must be a student in good standing. This includes academics, behavior, MSHSL eligibility, and attendance. The candidate must remain in good standing for all ***Homecoming and Snowball*** activities. Any candidate who does not remain eligible will not be allowed to participate in any royal court appearances or ***activities scheduled for the week.***

## III. GUIDELINES:

It is imperative that we raise the level of expectations among our student extra-curricular participants. Students must realize that their first concern shall be their performance in the classroom. Our extra-curricular program is supplemental to the classroom and must be looked at as an earned privilege, not a guaranteed right. To uphold the standards and ideals of Barnesville activities, the following rules and academic expectations have been established.

### A. Third and Sixth week provisions:

- i. Any student who receives a failing (F) or incomplete (I) grade at the time regular progress reports are issued, will be subject to a seven calendar day warning or grace period.
  - A. The warning/grace period runs from the end of the school day on Wednesday to the end of the school day on Wednesday following the grade submission.
- ii. During this time, the student remains eligible for activities but must raise the grade to passing status by 3:15 p.m. of the 7th day.
- iii. Teachers shall inform the principal of all students receiving a failing grade (s) or incomplete for the reporting period. The principal shall inform the student and the parents of the dates of the warning/grace period. It is the student's responsibility to raise the grade(s) from failing status to passing status.
- iv. Should the teacher declare the grade to be passing at the end of the 7th day, the teacher will sign a form, which the student will present to the principal verifying that the grade has been cleared - Eligibility will continue.

- v. Should the grade remain failing, **the student will miss the next scheduled contest and remain ineligible until a passing grade has been verified.**
- vi. During this time, the student cannot be dismissed during the school day for a co-curricular or extra-curricular activity if he/she will be missing the class he/she is failing or incomplete.

**B. End of Quarter/Semester Provisions:**

- i. Students who receive a failing grade at the end of any academic quarter will be declared ineligible. This period of ineligibility will begin the next school day following the date grade reports are due in the office.
- ii. During the time of ineligibility, the student may be allowed to practice or scrimmage but will not be allowed to participate in a contest or activity.
- iii. Final grades for 4<sup>th</sup> Quarter will be used for eligibility status for fall activities.
- iv. In dealing with the MCA Scores, teachers may have the ability to add the score into their fourth quarter grades. This could deal with Science, Math, Reading or Writing. The teachers will have the ability to figure out just what percentage of the fourth quarter grade the test score should count for. In doing this it will be necessary to have the fourth quarter grade represented by a “GP” or Grade Pending, this will have no bearing on the student’s eligibility as the principal and athletic director will see this and know why the grade pending is on the report card. The grade pending will be changed by the classroom teacher as soon as the grades are available to the school district.

**C. Policy for students who fail multiple classes**

- i. A student who receives multiple “F’s” would serve the appropriate penalty; two “F’s” – double the penalty, three “F’s” - triple the penalty, etc.

**D. PSEO, On-Line College, Home-Schooled Students, Etc.**

- i. All students that plan to participate in Category I or Category II school activities must follow the eligibility policy as approved by the Barnesville Board of Education. If a student is currently enrolled as a PSEO student, On-Line College at high school or at home or is a Home-Schooled student and participates in activities at Barnesville High School then these students with special enrollment status must also follow the grading, grade-check, and eligibility policy as noted. Students that fit into these special and aforementioned enrollment categories will submit their grades printed from on-line or from an official website and then present the grades to the building principal at the both the 3-week and 6-week intervals in each quarter and once again at the end of the quarter. Should any of the students enrolled in the aforementioned categories present grades to the principal that are failing in weeks 3 or 6 then, they must re-submit grades during weeks 4 and 7 to verify and confirm eligibility as a student in good-standing and able to participate in Category I and Category II activities.

**E. Minimum Penalty: Failing One Class**

- i. Football, Golf, Track, Clay Target
  - A. Varsity 1 game/meet
  - B. Junior High 1 game/meet
- ii. Volleyball, Baseball, Softball
  - A. Varsity 2 matches/games

- B. Junior High 2 matches/games
  - iii. Basketball
    - A. Varsity 3 games
    - B. Junior High 2 games
  - iv. Wrestling
    - A. Varsity 3 matches
    - B. Junior High 3 matches
  - v. Category II Activities 1<sup>st</sup> public performance following a grading period
  - vi. Band/Choir (Co-Curricular) 1<sup>st</sup> MSHSL sponsored competition or contest and/or the first “extra” performance
  - vii. Number of contests/games is based on a percentage of entire games played over the course of a season.
  - viii. It is our goal to keep this policy as comprehensive as possible and we are continually working towards solutions to meet this end.
- F. Individual Category II activities that are included in the Academic Eligibility policy are listed below. Students who are academically ineligible according to policy will not be allowed to participate in the activities listed.

### **FFA**

MFE/ALD	Fall Rally	FFA Invitational
Poultry	Forestry	Soils
National Convention	Ag Activity at UMC	Little International
National FFA Week	FFA Day at the Capitol	Dairy Foods
Wildlife	Horse	Talent Contest
General Livestock	Small Animal CDE	Farm Management
Job Interview	Meats	Salesmanship
State Agri-Science Fair	Spring Awards	Floriculture, Nursery, Landscape
Dairy	Crops Contest	Ski Trip
Crops	Ag Mechanics	Parliamentary Procedure
State FFA Convention	Secretary, Treasurer, Newsletter, and Scrapbook Contests	

### **Band and Choir**

Jazz Band Trips	West Acres Jazz Band	Change of Pace Performances
Solo Ensemble Contest	Large Group Contest	Music Department Trip
Fall Festival	Honor Choirs	

### **Miscellaneous**

Field Trips	Knowledge Bowl	One Act Play
Speech Meets	River Watch	Musical

- G. All students who are to attend an extra-curricular activity during the school hours must be performing to a level of satisfactory work in every class, maintain good attendance, and are punctual for class.
- H. Unless prior arrangements are made with the activities director or school principal, a student in an extra-curricular activity must be in regular attendance at school on the day of a contest and a school day following a contest. Failure to follow the attendance guideline may result in forfeiting participation in the next contest.
  - i. In order to practice, a student shall be in school, attending regularly scheduled classes on the day of practice, unless prior approval is made with

the activities director or high school principal. Students with an unexcused absence from a class will not be allowed to practice.

- ii. Appointments scheduled during the school day will require written professional documentation from those providing the service.

## **BARNESVILLE HIGH SCHOOL ACTIVITY RULE VIOLATIONS**

### **CATEGORY I ACTIVITIES**

- I. **PHILOSOPHY:** Realizing the importance of helping students when confronted with chemical use, harassment, or violence issues, Barnesville High School has implemented a positive, supportive program to encourage students to make wise choices and good decisions regarding substance use. This program is intended to encourage students to seek appropriate assistance and to provide an educational format to review issues of concern.
  
- II. **APPLICATION:** In all Category I Activities (as designated by the MSHSL), which includes all athletic programs as well as speech and debate, the MSHSL guidelines will form the base of consequences and disciplinary action. The Barnesville program is amended as follows:
  - a. First violation: The student shall lose eligibility for the MSHSL time (presently 2 weeks or 2 events whichever is greater) plus two additional weeks for a total of four weeks. The ineligibility period may be reduced to the MSHSL consequence by satisfactorily completing the information classes for first-time offenders provided by the school.
  - b. Second violation: The student shall lose eligibility for the MSHSL time (presently 3 weeks or 6 events whichever is greater) plus three additional weeks for a total of six weeks.
  - c. Third violations: The student shall lose eligibility for the MSHSL time (presently 4 weeks or 12 events whichever is greater) plus four additional weeks for a total of eight weeks.
  - d. Subsequent violations: Student shall lose eligibility for a period of 18 weeks or one complete semester of activities.
  - e. Self-reporting: Should a student report him/herself to the principal for a violation of the rules listed above, special consideration will be given. If the student's report is the first notification of the violation that is received by a school official and if there is an accompanying admission of guilt by the student, the penalties listed above will be reduced to the MSHSL penalty. The goal of this stipulation is to encourage a student with a chemical issue to come forward and to seek help. The student must also agree to six hours of informational classes approved by the school counselors.

- f. All classes must be completed before any reduction in consequences will be allowed.

## CATEGORY II ACTIVITIES

- I. PHILOSOPHY: Performance is a vital part of the work completed in the Category II activities. Most work is done with the goal of performance in mind.
  - a. MUSIC: Performance shall be a required part of membership in all music groups for which credit is given toward graduation at Barnesville High School.
    - i. Excused absences from performances –
      - 1. To receive full credit - students will be required to submit a research paper on an appropriate topic and length to be determined by the director provided the report is satisfactorily submitted and reviewed.
    - ii. Unexcused absences from performances –
      - 1. To receive partial credit - students will be required to submit a research paper on an appropriate topic and length to be determined by the director provided the report is satisfactorily submitted and reviewed.
    - iii. Students are made aware of grade expectations and performance obligations when joining a music group in the beginning of the year.
  - b. OTHER CATEGORY II ACTIVITIES: All other school-sponsored activities, such as Knowledge Bowl, FCCLA, school musicals, one-act play, FFA, Scheduled Dances (Prom/Snowball/Homecoming), homecoming court, snow- ball court, any other activities the school would see fit to include, etc., which may or may not be specifically sponsored by the MSHSL, are considered by Barnesville High School to be Category II activities. The governing rules for these activities, beyond those listed herein, are established within the specific programs.
- II. APPLICATION:
  - a. First violation: A student in a Category II activity will lose eligibility for two contests or events and four (4) weeks of public performances (pep band). This consequence will be reduced to one contest or events and two weeks of public performances (pep band) if the student satisfactorily completes the information classes provided by the school. A student will miss the next scheduled dance (Prom/Snowball/Homecoming), if the penalty has not been served in another activity. In relation to homecoming or snowball court it will fall under the 2 contest rule.
  - b. Second violation: A student in a Category II activity will lose eligibility for three contests or events and 6 weeks of public performances (pep band). A student will miss the next two scheduled dances (Prom/Snowball/Homecoming), if the penalty has not been served in another activity. In relation to homecoming or snowball court it will fall under the 3 contest rule.
  - c. Third and subsequent violations: A student in a Category II activity will lose eligibility for 4 contests or events and 8 weeks of public performances (pep band). A student will not be allowed to attend scheduled dances (Prom/Snowball/Homecoming) for one calendar year from the time the violation has been reported to the school. In relation to homecoming or snow- ball court it will fall under the 4 contest rule.
  - d. Self-reporting: Should a student report him/herself to the principal for a violation of the rules listed above, special consideration will be given. If the student's report



is the first notification of the violation that is received by a school official and if there is an accompanying admission of guilt by the student, the penalties listed above will be reduced by one event and two weeks of public performance at each level. The goal of this stipulation is to encourage a student with a chemical violation to come forward and seek help. The student must also agree to six hours of personal time devoted to a chemical/alcohol counseling program approved by the school counselors.

- e. These violations will be accumulative for grades 9-12, but done on a yearly basis for grades 7-8. Penalties will carry over from one year to the next.
- f. All classes must be completed before any reduction in consequences will be allowed.

## LETTER AWARDS

The objective of an award should be recognition of an achievement that has been accomplished through effort and sacrifice. One who receives an award is being recognized as superior in some area of athletics.

1. An athlete earning a letter for the first time will receive a chenille letter and a pin for that particular activity.
2. All subsequent awards will be in the form of yearly bars, one for each additional time lettered.

### Lettering Requirements by Sport:

1. Lettering requirements for each sport shall be up to the discretion of each individual head coach. These requirements must be clearly stated at the start of each athletic season.
2. **Students who are in violation of MSHSL Rules will forfeit all letters, team awards, and conference awards in the activity in which the penalty was served.**

## DEALING WITH CONFLICT

### PROCEDURE FOR HANDLING ACTIVITY COMPLAINTS

In order to allow an expression of differences that often occur in athletics/activities, a procedure has been developed for establishing a line of communication between school, parent/guardian, students, and coaches. This procedure should follow an orderly process.

1. No conflict between a parent, student, official, or coach should be addressed during or immediately following a contest or production. The contest site, practice field, lobby, or locker rooms are not appropriate places to handle conflict. Coaches or Activity Supervisors are not to meet or deal with conflict at these times or places. Most conflicts are better resolved with an appropriate cooling down period.
2. If the above procedures are not followed, the following steps will take place:

- i. 1<sup>st</sup> Violation of Procedure - The coach will suggest a meeting at a later date and a letter will be sent to the parent outlining our procedure for handling athletic/activity complaints.
- ii. 2<sup>nd</sup> Violation of Procedure - Removal from the next contest.
- iii. 3<sup>rd</sup> Violation of Procedure - Removal from all remaining contests.

3. If you are upset please call or arrange a meeting the following workday.

4. The following steps should be taken in order for conflict to be resolved:

**STEP 1**

- A meeting between the student and the coach/coaching staff should be called. Players at the Junior High Level have the option of having a parent present.

**STEP 2**

- If the conflict is not resolved, a meeting between the student, the parent, and the coaching staff should be called. This meeting can be initiated by the student, the parent, or the coaching staff.

**STEP 3**

- If any of the three parties (student, parent, or coaching staff) still feel the conflict is not resolved, a meeting between the student, parent, coaching staff, and Athletic Director may be called by any party.
- Notes of the meeting will be kept by the Athletic Director. If the Athletic Director is the coach involved, an Administrator will act as the mediator.

**STEP 4**

- The Athletic Director will send out a list of findings and recommendations to those involved no later than one week after the meeting. A copy of all communications will be given to the High School Principal and Superintendent.

If a School Board Member receives a complaint regarding a coach, that complaint will be immediately forwarded to the Athletic Director and Superintendent.

**GROUP CONFLICT**

No parent group shall meet at BHS to discuss team problems without representatives from BHS which will include the A.D. or coach. At group meetings, individuals must speak for and represent themselves, not other individuals or groups.

## ***Code of Ethics***

# ***Minnesota State High School Coaches Association***

## ***AS A PROFESSIONAL EDUCATOR I WILL:***

1. Strive to develop in each athlete the qualities of leadership, initiative, and good judgment.
2. Respect the integrity and personality of the individual athlete.
3. Encourage the highest standards of conduct and scholastic achievement among all athletes.
4. Seek to inculcate good health habits including the establishment of sound training rules.
5. Fulfill responsibilities to provide health services and an environment free of safety hazards.
6. Exemplify the highest moral character, behavior, and leadership.
7. Promote ethical relationships among coaches.
8. Encourage a respect for all athletics and their values.
9. Abide by the rules of the game in letter and spirit.
10. Respect the integrity and judgment of sports officials.
11. Display modesty in victory and graciousness in defeat.
12. Demonstrate a mastery of and continuing interest in coaching principles and techniques through professional improvement.

## ***PARENT RESPONSIBILITIES***

Parents are expected to encourage their sons and daughters to perform to the best of their ability both athletically and academically. They should be a source of support for the athlete and the program in which they are participating.

Parents are role models for athletes and representatives of BHS. As such, they are expected to exemplify good attitudes by treating all players, coaches, fans, officials, and other parents with respect and dignity. Parents **MUST** insist that athletes abide by rules established by the school, the coach, and the Minnesota State High School League.

Parents should be positive in support of their own team and recognize the achievements of the opposing team. Vulgar or denigrating remarks are never appropriate. Parents should allow their athletes to enjoy the benefits of competition, remembering that not everyone can be the star, be on the first team, or have equal playing time.

Parents should keep winning and losing in proper perspective. Athletic programs are primarily designed for students to learn and have fun. Athletes who do their best are to be commended even if their best isn't good enough to win.

## ***FAN RESPONSIBILITIES***

BHS fans represent the school, whether home or away. They are expected to support their team in a positive way and treat all participants and fans with respect and dignity.

Attending a high school game is different than attending a professional contest. Your behavior should reflect that difference. Your admission price doesn't allow you to abuse players, officials, or coaches. You are responsible for your behavior.

## **STUDENT RESPONSIBILITIES**

Students are expected to follow the rules of the Minnesota State High School League, the rules of Barnesville High School, and the rules of the coach and team.

Students are expected to perform to the best of their ability both athletically and academically. They should be a source of positive support for their teammates.

Students are role models for other students of BHS. As such, they are expected to exemplify good attitudes by treating other players, coaches, fans, officials, and parents with respect and dignity.

Students should be positive in support of their own team and recognize the achievements of the opposing team. Vulgar or denigrating remarks are never appropriate.

Students should enjoy the benefits of competition, remembering not everyone can be the star, be on the first team, or have equal playing time.

Keep winning and losing in proper perspective. Athletic programs are primarily designed for students to learn and have fun. Athletes who do their best are to be commended even if their best isn't good enough to win.

## **Spectator Guidelines at Events**

The following additions are consequences for disorderly or unruly adult spectator/fan behavior at student events held in association with Barnesville School District. Unruly or disorderly student fan behavior will be handled through normal school discipline due process and referral to law enforcement. The assigned event site supervisor will make all determinations of unruly or unsportsmanlike behavior, after first issuing a warning to the individual.

Should an adult spectator's behavior violate current policy regarding coaches, contest officials, or advisors during or after events, or constitute participating in unsportsmanlike behavior from the stands, then that behavior will be deemed in violation of Barnesville School District Policy and the violator will then be subject to the following:

### **First Offense:**

The person in question will be suspended from attending the next three home events for that sport or activity, with the consequence to follow into the same sport's next season if need be. This consequence may be reduced to the next two events if the coach or advisor involved receives a formal, written apology from the offending fan before the third event takes place, and a copy of the incident report and apology is transmitted to the School Board to remain on file.

### **Second Offense:**

A person involved in a second offense over the course of the season will be suspended from all extra-curricular events for the remainder of the calendar year.

**Third Offense:**

A third offense will ban the offender from all home student events, indefinitely.

**There is no appeal process to the Board of Education for policy violation.**

**Note:** Laws regarding trespass on school grounds, trespass at school activities, and disorderly conduct at public events will be referred to and enforced by local law enforcement.

## **TRAVEL – SCHOOL ACTIVITIES**

### **I. Purpose**

- a. The purpose of this policy is to assure adequate supervision is provided when Barnesville students participate in activities outside the District.

### **II. General Statement of Policy**

- a. Activity participation often requires travel outside the District for competition, performances, and other academic or co-curricular opportunities. Ensuring the safety of students is a priority of the District. Established behavior and participation requirements combined with adequate supervision will diminish inappropriate and risky behaviors.

### **III. Procedures**

- a. Standard MSHSL and local participation requirements are in the Barnesville Student Handbook.
- b. Instructors and co-curricular coaches/directors will communicate additional participant requirements and expectations to participants and parents/guardians.
- c. Consequences for inappropriate behavior shall be communicated to participants and parents/guardians. MSHSL and local consequences are explained in the Barnesville Student Handbook.
- d. Day trips using the school car, school van, or mini-bus require only supervision by the instructor, activity coach/director, or authorized adult.
- e. Day trips using a District school bus or charter bus require a driver other than the instructor or co-curricular coach/director. The instructor, co-curricular coach/director, or authorized adult must ride the bus.
- f. Overnight trips require adult supervision by a person of the same gender as the participants.
  - i. In the event a same gender chaperone cannot be found, administrative discretion will be implemented.
- g. Overnight trips using a District school bus or charter bus require a driver other than the instructor or co-curricular coach/director and additional chaperones proportionate to the number of students.
- h. The building principal has authority to approve written requests for variance from procedures.

## **Hazing**

Please refer to Barnesville Public School's Policy **#526**

**Barnesville School District Website**  
**[www.barnesville.k12.mn.us](http://www.barnesville.k12.mn.us)**  
**ACCESS TO ACTIVITY SCHEDULES**